



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY FORCE MANAGEMENT SCHOOL  
5500 21<sup>ST</sup> STREET, BUILDING 247, SUITE 1400  
FORT BELVOIR, VIRGINIA 22060-5923

OCT 05 2017

DAMO-FMS

MEMORANDUM FOR Staff, Faculty and Students of the Army Force Management School (AFMS)

SUBJECT: AFMS Policy Letter #9 – Open Door Policy

1. Reference: AR 600-20, Army Command Policy, 6 November 2014.
2. As Commandant, I am committed to addressing the concerns of Staff, Faculty and/or Students. Although I am a strong advocate of using the chain of command and supervisory chain to resolve issues, I am available to discuss any issue that requires my personal attention.
3. I understand there are circumstances in which issues are too sensitive to discuss with your immediate supervisor and I will not turn you away if you seek my advice first. However, I strongly encourage that you inform your immediate supervisor before approaching me. It is not necessary to reveal the nature of the issue concerned.
4. If you have a sensitive issue or one that cannot be resolved at the appropriate level, please contact me directly at (703) 805-2785 or email at [george.lewis3.mil@mail.mil](mailto:george.lewis3.mil@mail.mil).

A handwritten signature in black ink, appearing to read "George Lewis".

GEORGE LEWIS  
Colonel, U.S. Army  
Commandant